



Travel and Trips Checklist

Use this document to ensure you have all of the necessary documentation with you when taking children and young people away to angling events. This can be used for trips within England or further afield.

	Destination	Date
1	Trip itinerary and travel details	
2	List of Anglers' names and addresses	
3	List of accompanying adults and contact details	
4	Emergency contact person for AT	
5	Emergency contacts for Young Anglers	
6	Contact and address of accommodation	
7	Contact number of transport (mini bus details car details)	
8	List of dietary needs	
9	List of medical needs	
10	Copy of risk assessment	
11	If abroad - Consulate details	
12	Details of Emergency procedure	
13	Confirmation of DBS checks if required	
14	Copy of literature sent to parents	
15	Copies of signed documents	
16	Insurance documents	

Name

Position

Signed